

Annex A

Audit & Governance Committee

Forward Agenda

Draft for discussion

Date	Item	Reporting officer
6 June 06	Inaugural meeting Committee role, remit and relationships The role & function of the external audit service: presentation by the Audit Commission The Action Plan arising from the Annual Letter of the District Auditor The Annual Audit & Inspection Plan The role & function of the Internal Audit Service (IAS): presentation by IAS The Annual Report of the Chief Internal Auditor The Annual Internal Audit Plan The role & function of the Officer Governance Group (including the OGG's work plan for 06/07) The forward agenda for A&G	Liz Ackroyd Rachel Lindley/Jamie Brambles Liz Ackroyd Liz Ackroyd/Rachel Lindley Max Thomas/Richard Smith Liz Ackroyd Max Thomas Liz Ackroyd Liz Ackroyd
26 June 06	Special meeting The Statement of Accounts The Statement of Internal Control (SIC) Report of the District Auditor: Osbaldwick Report of the District Auditor: The Barbican Mid-point follow up review of implementation of IAS audit recommendations (July 05 – Dec 06 audits)	Janet Lornie/Peter Steed Max Thomas Simon Wiles/Rachel Lindley Simon Wiles/Rachel Lindley Richard Smith

Date	Item	Reporting officer
12 July 06	No scheduled business	
4 Oct 06	<p>Breaches & Waivers of Financial Regulations</p> <p>Money Laundering</p> <p>The role of A&G in monitoring the implementation of Risk Management</p> <p>The role of A&G in monitoring the implementation of the Fraud Prosecution policy</p> <p>Consultation and shaping session on the IAS Strategic Audit Plan</p> <p>Mid-point follow up review of implementation of IAS audit recommendations (Jan 06 – June 06 audits)</p>	<p>Liz Ackroyd/Richard Smith</p> <p>Max Thomas</p> <p>David Walker</p> <p>Max Thomas</p> <p>Liz Ackroyd/Max Thomas</p> <p>Richard Smith</p>
31 Jan 07	<p>IAS Mid-term monitor</p> <p>Fraud Mid-term monitor</p> <p>OGG Mid-term monitor</p> <p>Managing the SIC process in 07/08</p>	<p>Max Thomas</p> <p>Max Thomas</p> <p>Simon Wiles/Liz Ackroyd</p> <p>Max Thomas</p>
April 07	<p>The Action Plan arising from the Annual Letter of the District Auditor</p> <p>The Annual Audit & Inspection Plan (Audit Commission)</p> <p>The Annual Internal Audit Plan</p> <p>The Annual Outturn Report of OGG (progress against annual work plan)</p> <p>Mid-point follow up review of implementation of IAS audit recommendations (July 06 – Dec 06 audits)</p>	<p>Liz Ackroyd</p> <p>Liz Ackroyd/Audit Commission</p> <p>Max Thomas</p> <p>Simon Wiles/Liz Ackroyd</p> <p>Richard Smith</p>

Date	Item	Reporting officer
June 07	<p>The Annual Report of the Chief Internal Auditor</p> <p>The Statement of Accounts</p> <p>The Statement of Internal Control</p>	<p>Liz Ackroyd</p> <p>Janet Lornie/Peter Steed</p> <p>Max Thomas</p>
Sept 07	<p>Breaches & Waivers of Financial Regulations</p> <p>Mid-point follow up review of implementation of IAS audit recommendations (Jan 07 – June 07 audits)</p> <p>Consultation and shaping session on the IAS Strategic Audit Plan</p>	<p>Liz Ackroyd/Richard Smith</p> <p>Richard Smith</p> <p>Max Thomas</p>
Jan 08	<p>IAS Mid-term monitor</p> <p>Fraud Mid-term monitor</p> <p>OGG Mid-term monitor</p> <p>Managing the SIC process in 08/09</p>	<p>Max Thomas</p> <p>Max Thomas</p> <p>Simon Wiles/Liz Ackroyd</p> <p>Max Thomas</p>
April 08	<p>The Action Plan arising from the Annual Letter of the District Auditor</p> <p>The Annual Audit & Inspection Plan (Audit Commission)</p> <p>The Annual Internal Audit Plan</p> <p>The Annual Outturn Report of OGG (progress against annual work plan)</p> <p>Mid-point follow up review of implementation of IAS audit recommendations (July 07– Dec 07 audits)</p>	<p>Liz Ackroyd</p> <p>Liz Ackroyd/Audit Commission</p> <p>Max Thomas</p> <p>Simon Wiles/Liz Ackroyd</p> <p>Richard Smith</p>

